**GEAUGA COUNTY BOARD OF MENTAL HEALTH**

**AND RECOVERY SERVICES**

**Ann Bagley 13244 Ravenna Road**

**Chairman of the Board Chardon, Ohio 44024**

**James C. Adams Phone: (440) 285-2282**

**Chief Executive Officer Fax: (440) 285-9617**

**Board Minutes September 23, 2020**

**BOARD MEMBERS PRESENT:** Ann Bagley (Chair), Alberta Chokshi (Planning and Policies), Martin Fay (Agency Relations), Jimmy Lee Holden (Finance), Carolee Lesyk (Finance/Agency Relations), Jennifer Malainy (Agency Relations), Linda Miller (Agency Relations/Finance/Planning and Policies), Gregory O’Brien (Planning and Policies), Steven Oluic (Agency Relations), Mary Ruth Shumway (Agency Relations), Leila Vidmar (Planning and Policies)

**BOARD MEMBERS ABSENT:** Walter Claypool (Unexcused - Planning and Policies), Thomas Niewulis (Excused – Finance), Michael Petruziello (Excused – Finance)

**GUESTS:** There was no attendance taken of meeting participants

**STAFF PRESENT:** Jim Adams, Amie Martin-D’Arienzo, Jim Mausser, Teresa Slater

1. **CALL TO ORDER AND ROLL CALL**

Ms. Bagley called the meeting to order at 6:00 PM. Ms. Vidmar called the roll for attendance purposes. Present: Ann Bagley, Alberta Chokshi, Martin Fay, Jimmy Lee Holden, Carolee Lesyk, Jennifer Malainy, Linda Miller, Gregory O’Brien, Steven Oluic, Mary Ruth Shumway, Leila Vidmar

1. **APPROVAL OF BOARD MINUTES FROM AUGUST 19, 2020**

Ms. Chokshi moved to approve the Minutes as written. Ms. Miller seconded the motion. There was no discussion. **ROLL CALL VOTE: AYES-11; NAYS-0; ABSTENTIONS-0. MOTION APPROVED.**

1. **CHAIRMAN’S REPORT**

Ms. Bagley reported that the Ad Hoc Housing Committee will be meeting to discuss the potential acquisition of property from Metzenbaum.

1. **CEO REPORT**

Mr. Adams said he did not have much to add to his written report except for an update about the Metzenbaum property. Last week he attended a budget hearing with the Commissioners and County Administrator and he asked about the Metzenbaum property. They knew about the senior center but had just heard about the proposal to us at the end of last week. Mr. Adams is not sure why he received a request from the attorney who represents the Commissioners that the Board needed to make a decision one way or the other this evening. He will contact Mr. Rice for clarification on some of the issues and will forward any information he receives to the committee and the Board. At this point, there is no reason to hold a meeting on Friday. Another meeting can be scheduled once the Board has more details about the property.

1. **COMMITTEE REPORTS**
2. **Agency Relations and Finance**

Ms. Miller said the committees met jointly Monday evening to review the proposed Resolutions and recommend approval of all three by the Board. They also discussed that Agency Relations should review what data is currently collected from the agencies, and what additional metrics the Board would like to receive. She also gave a brief overview of Red Ribbon Week and how agencies will be getting this message out to the communities.

**RESOLUTION 20-09-1 PROBLEM GAMBLING AND ADDICTION SERVICES ALLOCATION:** Dr. Oluic moved to approve the Resolution. Ms. Chokshi seconded the motion. Discussion: Mr. Adams said only Lake-Geauga Recovery Centers has a staff person who is qualified to provide gambling prevention and treatment services. **ROLL CALL VOTE: AYES-10; NAYS-0; ABSTENTIONS-1. MOTION APPROVED.**

**RESOLUTION 20-09-2 SAMHSA EMERGENCY COVID-19 CRISIS FUNDS ALLOCATION:** Ms. Miller moved to approve the Resolution. Dr. Lesyk seconded the motion. Discussion: Mr. Adams said these funds were allocated to the Board by OhioMHAS through the Northeast Ohio Collaborative and must be expended by August 19, 2021. **ROLL CALL VOTE: AYES-11; NAYS-0; ABSTENTIONS-0. MOTION APPROVED.**

**RESOLUTION 20-09-3 NAMI GEAUGA SFY2021 ALLOCATION:** The updated Resolution showing the allocation amounts was sent to the Board. The agency will receive ten months of funding based on last year’s allocation. Dr. Lesyk moved to approve the Resolution. Ms. Malainy seconded the motion. There was no further discussion. **ROLL CALL VOTE: AYES-11; NAYS-0; ABSTENTIONS-0. MOTION APPROVED.**

1. **Planning and Policies**

Ms. Vidmar said Ms. Slater has received CEO contracts from several other counties. She asked how the committee would like to proceed. Ms. Miller said they should move forward quickly with this process. Ms. Vidmar would like to have a spreadsheet that includes information from counties close to Geauga in size and budget. She will ask Mr. Mausser to assist her. The committee reviewed a similar spreadsheet in 2018. The committee has received a copy of the current salary survey. Ms. Vidmar will send some proposed meeting dates to the committee.

1. **BOARD REVIEW AND ACTION ITEMS**
   1. **Financial Reports**

Mr. Mausser referred to his Board Financial Reports Recap and asked if there were any other questions. Ms. Miller asked about the payment for the roof repairs. Mr. Mausser has not received a final invoice yet, but it will probably be paid in October.

* 1. **Approval of Voucher Recap**

Ms. Miller moved to approve Voucher No. 650 in the amount of $671,761.74. Dr. Lesyk seconded the motion. There was no discussion. **ROLL CALL VOTE: AYES-11; NAYS-0; ABSTENTIONS-0. MOTION APPROVED.**

1. **OLD BUSINESS**

No Old Business was discussed.

1. **NEW BUSINESS**

Ms. Bagley said it has come to her attention that a number of questions have been posed of Ms. Martin-D’Arienzo from individual Board members. She suggested that the Board should work in collaboration within the committee structure to consider all such requests. Ms. Shumway asked for clarification. Ms. Bagley said Board members are contacting Ms. Martin-D’Arienzo directly and asking for particular types of information. Ms. Chokshi suggested that all questions should be submitted to Mr. Adams first and then passed on to Ms. Martin-D’Arienzo or another staff person if appropriate.

Mr. Adams said that would be fine. He has talked about this issue before. The Board is usually pretty good at directing questions to him, but Ms. Martin-D’Arienzo has been inundated with very specific questions about programs. Mr. Adams said unless it is a critical issue, this is not a good time because staff has a lot of big projects going on right now. He said Board members are contacting staff at 10:00 at night. That is not appropriate and he should be contacted instead of the rest of the staff. It is not in their job description and not appropriate. Everyone has questions about one thing or the other sometimes. Ms. Martin-D’Arienzo has gotten a lot of questions about outcomes. He said that should be reviewed during contracting time so that staff is not getting a constant drizzle of questions about outcomes. He reminded everyone that we are also down one staff person. He said Ms. Martin-D’Arienzo has gotten requests for multi- page reports on very specific detailed information and she does not have the free time to dedicate the amount of time needed to meet the requests and compile these reports.

Ms. Chokshi said agencies do provide reports on outcomes. She asked whether the requested information impacts all of the agencies and Board members, or if the request is something a particular Board member is interested in themselves. Ms. Martin-D’Arienzo has not made any complaints about the requests, but she does need to ask Mr. Adams how much time she should devote to a particular request due to work hour allocations. Ms. Shumway commented that if someone from the Board would like to ask about specific outcomes, they should go through the chain of command and make the request to Mr. Adams. Mr. O’Brien agreed that if staff is being asked to compile information that may entail a lot of extra work, Board members should contact Mr. Adams first. Ms. Bagley could also call that Board member about the request. Mr. Adams said there are certain times and certain protocols that need to be implemented. The workload the staff carries is not always easy and requests should be filtered through him first. Dr. Oluic said information requests should be germaine to all Board members and not just questions particular members may have.

1. **ADJOURNMENT**

Ms. Bagley moved to adjourn the meeting. Dr. Lesyk seconded the motion. The meeting was then adjourned at 6:34 PM.

**Respectfully submitted by:**

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**Ms. Teresa Slater**

**Secretary/Receptionist**

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**Ms. Ann Bagley**

**Chairman of the Board**

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**Ms. Leila Vidmar**

**Secretary of the Board**