

**GEAUGA COUNTY BOARD OF MENTAL HEALTH
AND RECOVERY SERVICES**

FISCAL & CAPITAL COMMITTEE MEETING

March 3, 2025

Present: Reba Dykes, Kathy Johnson, James Lee Holden, Christine Lakomiak, Jim Mausser, Teresa Slater, Dianne Kellogg, Melanie Blasko, Vicki Clark

1. Call to Order and Pledge of Allegiance

The meeting was called to order at 2:02 PM. The Pledge of Allegiance was then recited.

2. Approval of Minutes from January 6, 2025

Mr. Holden moved to waive the reading of and approve the Minutes as written. Ms. Johnson seconded the motion. Voice Vote: Ayes-3. Motion approved.

3. Credit Card Policy – Draft

The committee discussed including language about who would maintain physical control over any card(s), along with keeping a log showing when/by whom the card is signed out and when it is returned. They also discussed setting a total credit card limit of \$10,000 and a single transaction limit of no more than \$2,000. Mr. Holden moved to recommend approval of the policy to the full Board with the changes discussed. Ms. Johnson seconded the motion. Voice Vote: Ayes-3. Motion approved.

4. Financial Policies for Federal Awards – Draft

Director Lakomiak reported significant updates/changes to the rules and regulations pertaining to federal funding awards. The Board Association has provided revisions to the four policies currently in place, which were originally approved in 2020, along with a new policy to adopt. The Auditor of State has approved the draft copies from the Association. Staff went through the policies – the first set is already in place, the second set is the proposed versions, and the third set has been marked up to show the changes between each. Some major changes include subaward cost controls increased to \$50,000, agencies required to have a single audit if they receive more than \$1,000,000 in federal funding, cybersecurity controls in place, updated procurement process, and updated rejected bids and minor purchases procedures. The Federal Awards Financial Management Policy and Procedures are now required to ensure board and agency compliance when receiving federal awards. These policies have also been forwarded to Assistant Prosecuting Attorney Susan Wieland for review. Ms. Johnson has reviewed the policies. They are very complex. She has no questions since the policies contain mandated language.

Dianne Kellogg of the Red Tulip Project asked if agencies that contract with the Board will need to adopt these policies or have something similar in place. Director Lakomiak will ensure this information is covered in the agency contracts for SFY2026. Mr. Mausser said this would apply to most agencies that are subrecipients of federal grants awarded

to the Board. The committee moved to recommend approval of the policies to the full Board pending review by Attorney Wieland.

5. Capital Update

Director Lakomiak reported that TLC expansion meetings take place every two weeks. The next one is March 5. She received photos over the weekend that she will forward. The second wing has been started. There was a lot of progress last week. Some change orders have been discussed.

Mr. Mausser received pictures showing a lot of dirt spilling onto the driveway and damage to the driveway edges from machinery. No erosion barrier, and dirt is sliding down to the connecting driveway. Director Lakomiak suggested calling Millstone. Mr. Mausser will forward the pictures. Bob Debevits will speak to whoever is on site today. Will probably wait until the project is completed to fix the driveway. Director Lakomiak would like Perspectus to reach out to Millstone today and discuss this issue on Wednesday. It was recommended that the dirt/mud be cleaned so no one gets stuck.

In October, Director Lakomiak discussed the availability of a local camp that has the potential to be used for various purposes. A site visit with Director Lakomiak and two board members occurred. There are approximately 60 acres with many outbuildings, including an industrial kitchen, cottages, and an inground pool. Some buildings need to be bulldozed, some could be renovated/remodeled, and others are ready for use. There is a relatively new building that could be repurposed for residential treatment, transitional living, etc. Director Lakomiak had a meeting about a month ago because several issues have been resolved, and the owners are ready to be more aggressive in selling the property. They asked for a term sheet from the Board and would not attach a price to the property. Director Lakomiak reported that after the meeting, the Board is not in a position to take on another capital project now, with the current TLC capital project. She did relay that if the property is sold to a non-profit that aligns with the Board's mission, we may be able to explore supporting programming. The owners are open to collaboration and connect the board with buyers when appropriate.

6. Adjournment

Mr. Holden moved to adjourn the meeting. Ms. Johnson seconded the motion. The meeting was adjourned at 2:33 PM.