

**GEAUGA COUNTY BOARD OF MENTAL HEALTH
AND RECOVERY SERVICES**

**January 16, 2024
Agency Relations Committee
5:00 – 6:00 P.M.**

Present: Christine Lakomiak, Michelle Maneage, Teresa Slater, Kathy Johnson, Patricia Varanese, Mary Ruth Shumway, Brittain Paul, Vicki Clark, Melanie Blasko

I. Call to Order and Pledge of Allegiance

The meeting was called to order at 5:11 PM. The Pledge of Allegiance was then recited.

II. Approval of Minutes from November 14, 2023

Ms. Shumway moved to approve the Minutes. Ms. Varanese seconded the motion. Voice Vote: All Ayes.

III. Outcomes – Format Discussion

Director Lakomiak reported she has met with agencies to review first quarter outcomes. Every agency has a different format they use for outcomes. She would like to develop a template for agencies to use. She does not want agencies to have to purchase software or this change be overwhelming. Currently, information is collected and presented in several different ways. Using a standard template will make it much easier for the Board to review and understand agency outcomes.

Two examples were presented for review: Bar Graphs and Pie Charts. The goal tonight is to choose the format we would like to use. It was suggested that the outcomes data could show comparisons with state and national trends, along with last year's outcomes. However also noted that state and national trends often are not published for several years.

Director Lakomiak reported that the RFP for SFY2025 will ask for proposed outcomes and the agency will be required to provide information outlined in the service specification for each program proposed. It may be difficult to compare agency data from year to year with the state data as it is usually one/two years behind. It was suggested to compare current agency data from year to year.

Ms. Shumway move to adopt the bar graph as the method of communicating agency outcomes to the Board. Ms. Varanese seconded the motion. Voice Vote: All Ayes. Staff will work with agencies as to what information should be included, how often it should be sent, and provide technical assistance if necessary.

IV. RFP Draft

This draft went through several versions and the service specifications are based on the Ohio Administrative Code standards, any special Board specifications, and outlines what the Board is purchasing and what services are allowable. Agencies have a narrative for each program and what services they provide under their licensure from OhioMHAS. The service specifications

outline descriptions, program requirements and compliance information.

Ms. Shumway moved to approve the RFP as presented. Ms. Varanese seconded the motion.
Voice Vote: All Ayes.

The RFP will be distributed to the full Board. The service specifications will be sent to the Board as soon as they are completed. The due date for the RFP will be March 22, 2024. A meeting will be scheduled for agency questions once the RFP is published.

V. Service Specifications Draft

Service specifications are still being reviewed and modified. The requirements are outlined in the Ohio Administrative Code and should align with the agency certification process.

VI. Adjournment

The meeting was adjourned at 6:04 PM.